

Content Weightages for
Ministry of Housing & Works

Sr. No	Designation of the Post	Criteria and Subject Division	Subject % Weight
01	Assistant (BS-15)	As per advertisement	100%
		English	20%
		Quantitative	10%
		Basic Computer Knowledge (MS Word, Excel, PowerPoint) and Fundamental of IT	10%
		General Knowledge	20%
		Pakistan Studies	20%
		Islamiyat	20%
02	Steno-Typist (BS-14)	As per the advertisement	100%
		English	20%
		Quantitative	10%
		Basic Computer Knowledge (MS Word, Excel, PowerPoint) and Fundamental of IT	10%
		General Knowledge	20%
		Pakistan Studies	20%
		Islamiyat	20%
		Skill Test	
		Short Hand (80 w.p.m)	30%
		Typing Speed (40 w.p.m)	15%
03	Upper Division Clerk (BS-11)	As per the advertisement	100%
		English	20%
		Quantitative	10%
		Basic Computer Knowledge (MS Word, Excel, PowerPoint) and Fundamental of IT	10%
		General Knowledge	20%
		Pakistan Studies	20%
		Islamiyat	20%